Court of Limited Jurisdiction Case Management System (CLJ-CMS)

Project Update

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Recent Accomplishments

- ✓ Bluecrane selected QA vendor.
- ✓ A Special Assistant Attorney General (SAAG) is under contract to assist and advise with the RFP.
- ✓ Completed the RFP review:
  - Business requirements approved by the CUWG.
  - Technical requirements reviewed by Court IT.
  - RFP tiered review cycle:
    - Internal review by procurement key staff.
    - Functional and technical completeness by AOC managers.
    - Contract readiness by Contracts Office and the SAAG.
    - RFP assessment by QA.
    - Final review by Steering Committee and AOC Leadership.

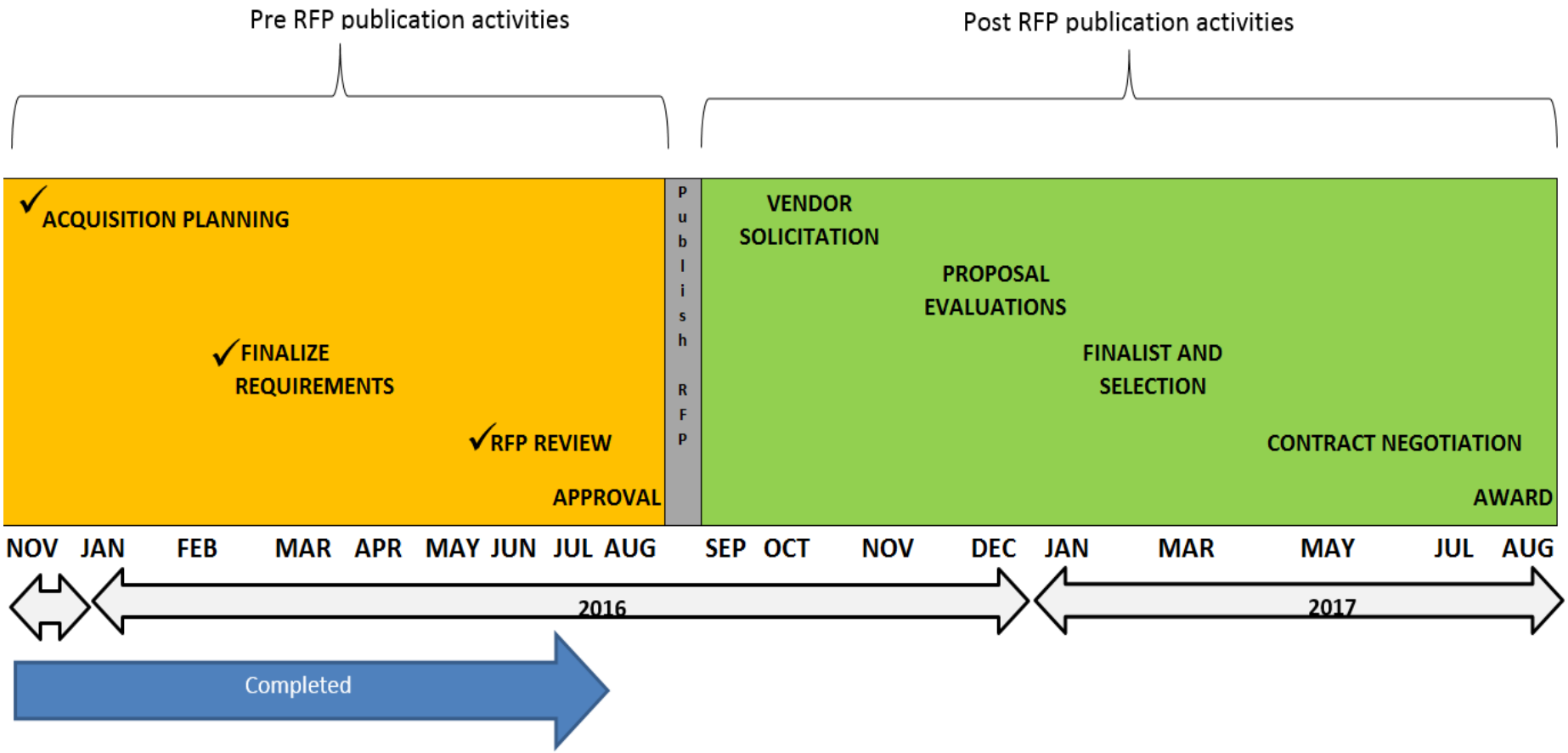
Budget Proviso Activities

- Addressed budget provisos.
  - ✓ Submitted quality assurance quarterly reports for April and July 2016.
  - ✓ Submitted steering committee report to the legislature on procurement status and court inclusions.
  - ✓ Requested approval for RFP publication to JISC.
  - • Steering committee working with OCIO on most efficient RFP proposal evaluation strategy.

Project Team Activities

- ❑ Business process activities:
  - Assisting with data cleanup to prepare for data conversion.
  - Site visits to local courts and probation departments.
  - ✓ Created business simulation scripts in support of vendor demonstrations and solution implementation.
- ❑ The solution architect is refining the implementation strategy to include integration, conversion, testing, and deployment.
- ❑ Organization change management team is creating a strategy for reaching a broader audience within the CLJ community regarding the future case management system.

Acquisition Schedule



✓ Indicates activity is complete

Indicates pre publication activities

Indicates RFP publication activities

Indicates post publication activities

Active Project Risks

Total Project Risks		
Low Exposure	Medium Exposure	High Exposure
1	1	0

Significant Risk Status

Risk	Probability/Impact	Mitigation
None		

Active Project Issues

Total Project Issues			
Active	Monitor	Deferred	Closed
0	2	0	0

Significant Issues Status

Issue	Urgency/Impact	Action
None		

Next Steps

Milestone	Date
JISC meeting with RFP decision motion	8/26/2016
Publish RFP	9/1/2016
Project team site visits to local courts and probation departments	Aug. – Oct. 2016
Pre-proposal Vendor Conference	9/14/2016
Vendor letters of interest due	11/4/2016
Vendor proposals due	12/2/2016